**Flex Series Banners Instruction:**

**Graphic panel mounting instruction:**

- Twist pole to lock the desired height.
- Pull up.
- Extend the pole to the desired height from 160cm to 220cm (or other height as specified in the respective product leaflet).

**Graphic panel disassemble instruction:**

- Twist pole counter clockwise to unlock and retract the upper portion of the pole.
- Unhook the profile.
- Retract the graphic panel.

**How to take out the cassette from base case**

1. To turn the lock (the left side plastic end cover) anti-clockwise to align with the sliding track.
2. To slide out the cassette.
Flex Series Banners Instruction: How to Change Graphic

How to take out the graphic from the cassette (for all models):

1. To push down the “Spring Mechanism Lock” at the right side plastic end cover to unlock the spring mechanism.
2. To roll out the graphic.
3. To roll out the graphic until you see the lead sheet.
4. Pull out graphic from the slit.

How to insert the graphic into the cassette (for all models):

1. Turn the inner roll until you see the red arrow mark to indicate the slit with super magnet.
2. Metal strip of the lead sheet.
3. Insert metal strip into the slit pre-installed with super magnets.
4. After the “click” sound the metal strip is fully inserted and secured by the super magnet.
5. Push up the “Spring Mechanism Lock” at the right side plastic end cover to lock the spring mechanism.
6. Turn knob anti-clockwise to wind up the spring until the graphic is fully rolled back into the cassette.